



**NOTICE TO PROCEED**

20 JUNE 2023

Date

**CHEF LYNN CATERING SERVICES**

B4 L1&2 A, Blk 11 Lot 12 Corner,  
Arayat Street, Metro Montana,  
Burgos Rodriguez, Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Food Provision for the Gender and Sensitivity Focus on Gender Analysis** for the **Office of the Seniors Citizens Affairs** under **Purchase Request No. 100-23-04-856**, covered by **Purchase Order No. 23-06-0288** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**

City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:

*Maryln G. Rosales*  
**MARYLN G. ROSALES**  
Authorized Representative  
**CHEF LYNN CATERING SERVICES**

Date:

*June 20, 2023*